



**SCHOOL PRINCIPAL
SCHOOL FOR LEGAL PRACTICE (L.E.A.D)
LAW SOCIETY OF SOUTH AFRICA
POTCHEFSTROOM SCHOOL OF LEGAL PRACTICE**

SIX (6) MONTHS CONTRACT POSITION

The Law Society of South Africa (LSSA) brings together the Black Lawyers Association, the National Association of Democratic Lawyers, and Independent attorneys, in representing the attorneys' profession in South Africa.

The LSSA is situated in Menlo Park with its Legal Education and Development (L.E.A.D.) division situated in Brooklyn.

The LSSA is an Employment Equity employer that gives preference to suitable candidates who add to the diversity of the organisation.

The Principal reports to the Executive Director and will have the following qualifications and experience:

The following qualifications and experience are required:

QUALIFICATION

- At least a B-Proc or LLB degree.

PROFESSIONAL

- Five (5) years admission as an attorney.
- Five (5) years as a practising attorney, (Please attach a copy of your current certificate of good standing from your provincial office of the Legal Practice Council)
- Experience in legal education
- Attendance of a School for Legal Practice will be a strong recommendation.
- The ability to communicate well in writing as well as orally with interested parties at all levels.
- Strong computer skills required.

DESCRIPTION OF THE POST

- Management of training programmes at the School
- On-going liaison with the Advisory Committee of the School, the L.E.A.D division, the Potchefstroom School for Legal Practice and other law faculties and the Legal Practice Council.
- Contribution to the development of the curriculum and the training programme
- Appointment of and guidance to instructors as far as tuition skills are concerned.

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- Giving of training as determined by the Law Society of South Africa and the advisory committee.
- The Principal must be prepared to work from **17:00 to 22:00** Mondays to Fridays as well as certain Saturdays and after-hour during the weekdays.

Closing date: 31 January 2024

Applications to: HR Manager Box 36626 Menlo Park, Pretoria 0102 alternatively

Email copy of application to HR@LSSA.org.za and Courier/Docex or Post original to:

- **By Courier or hand:** Law Society of South Africa | Legal Education and Development, 161 Lynwood Road, Brooklyn, Pretoria, 0011
- **By Docex to:** DOCEX 227, Pretoria
- **By Post to:** P O Box 36626, Menlo Park, Pretoria, 0102

Please note that correspondence will be limited to short-listed candidates only. If you do not hear from us within one month of the closing date, you should accept that your application was unsuccessful.

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Tel +27 (12) 366 8800 | www.lssa.org.za | PO Box 36626 Menlo Park 0102 | Docex 82 Pretoria
304 Brooks Street Menlo Park Pretoria