



MAGISTERIAL DISTRICT OF TSHWANE

HELD AT

PRETORIA

Republic of South Africa

Magistrates' Court – Cnr Francis Baard and Sophie de Bruyn Streets

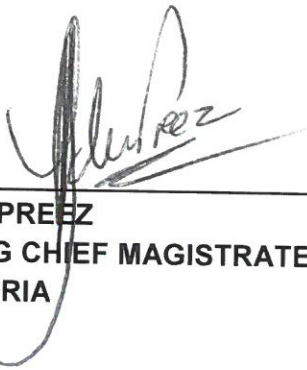
Private Bag X61, PRETORIA, 0001 – Tel: 012 319 4004 – Fax: 086 617 5780

**DIRECTIVES FOR CIVIL DISTRICT COURT, PRETORIA (LEVEL 2)
BY DIRECTION OF THE ACTING CHIEF MAGISTRATE PLEASE NOTE THAT
AS FROM THE 7 SEPTEMBER 2020:**

1. Issuing of all Court process and proceedings and filing of papers at the Clerk of the Court, and allocation of dates in the respective court diaries, and enrolment of matters, are allowed. In allocation of new dates, cognizance must be taken of the fact that matters may or may not be heard on such new dates depending on the directives prevailing at such time.
2. Subject to the exceptions stated below, all matters (inclusive of trials, motions, debt reviews, section 65 and section 74, interpleaders) which are properly enrolled will be heard in the normal manner as from the 7 September 2020.
3. The enrolment of any civil trial involving a witness who is out of the republic will not be allowed and can be heard only after any such witness is permitted to travel to the republic.
4. Until further notice, requests for default judgment shall be dealt with internally in chambers by designated Judicial Officers, without any formal hearing or attendance by Legal Practitioners.
5. As and until safe and proper arrangements may be made for the holding of pre-trial conferences, and until further notice, such conferences will not be convened in chambers.
6. In the interim, all litigants are encouraged to convene their own pre-trials, and when both parties are agreed that a matter is trial ready, the signed pre-trial minute may be lodged with the prepared court file, for certification by a Magistrate in chambers and without any appearances. Before certification, the Magistrate may convene a further hearing or require any further information or raise any query.

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7. Access to the Court house and to a Court room is restricted to persons with a material interest in a case and is subject to strict adherence to health protocols and social distancing measures including the mandatory wearing of a face mask.
8. The number of persons allowed in a Court room or in a specific area of the Court house is subject to a restriction to not more than 50 per cent of the available floor space, with observance of a distance of at least one and a half meters from each other. The presiding officer may give such further direction as may be necessary to comply with safety measures and physical distancing requirements.
9. For any enquiry, the Clerk of the Court may be contacted at 012 3194359 or 012 3194039 or 012 3194352



**I P DU PREEZ
ACTING CHIEF MAGISTRATE
PRETORIA**

